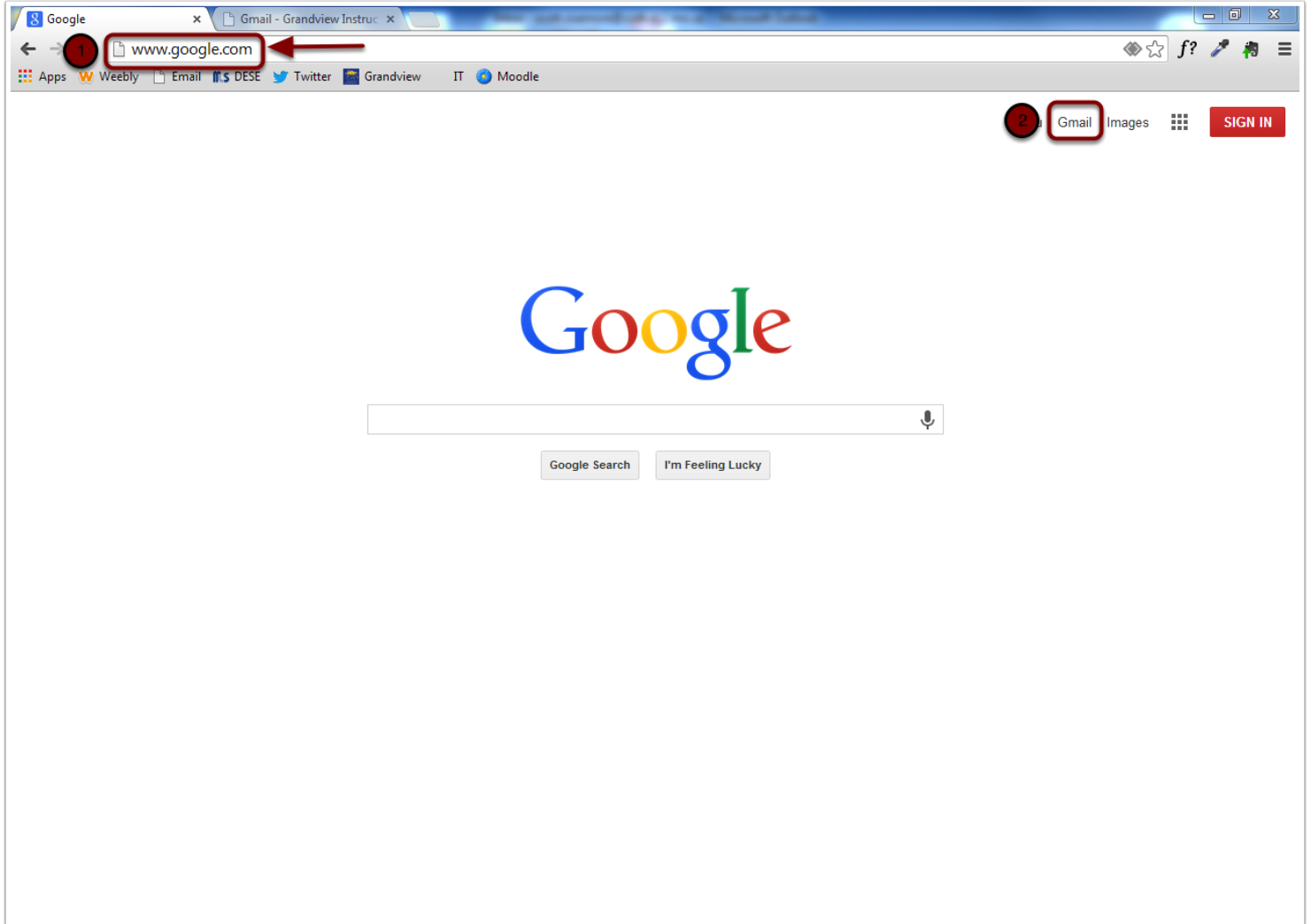


# Accessing your Gmail from outside the district (home)

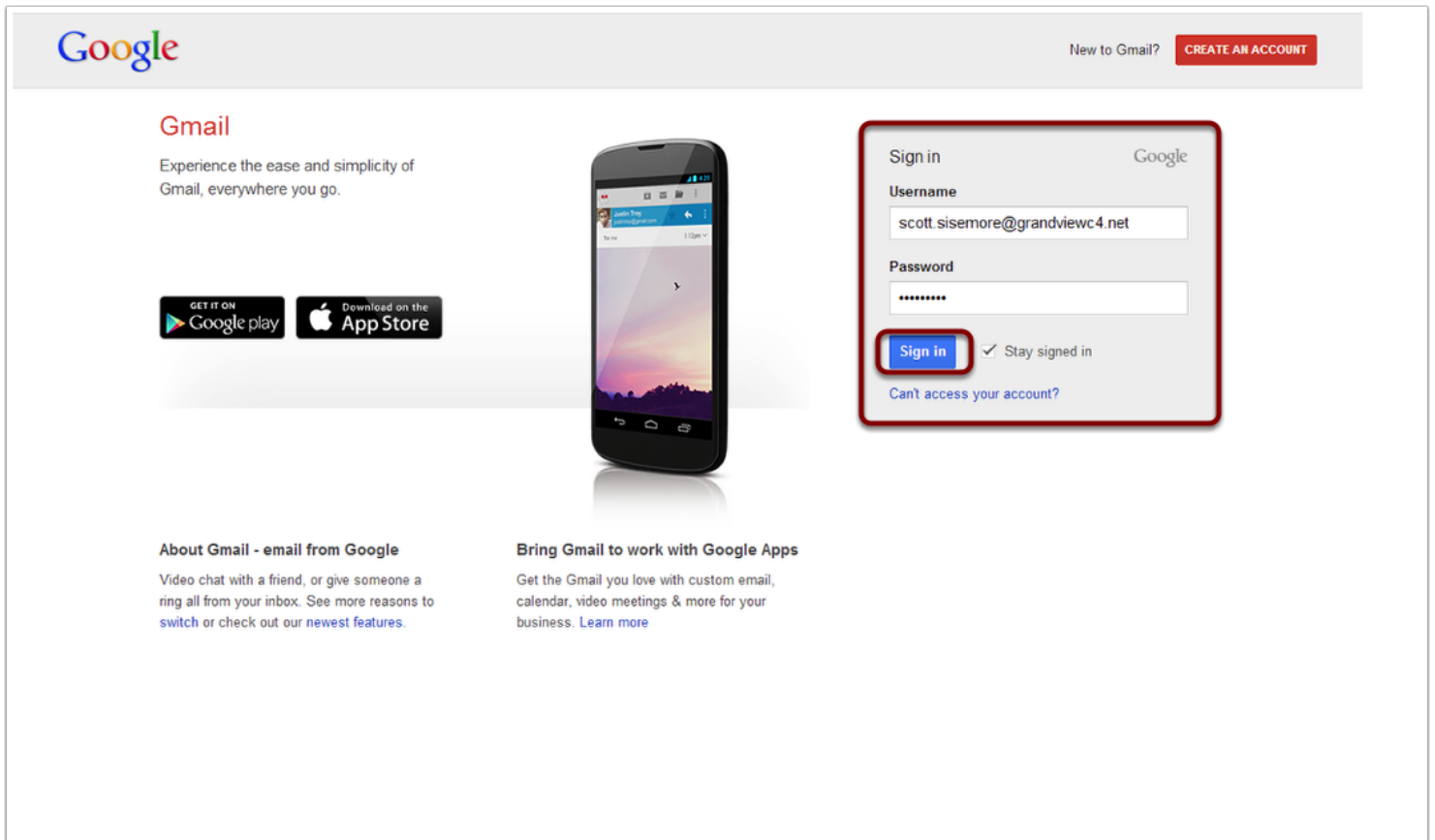
Navigate to [www.google.com](http://www.google.com) and select "gmail" on the top right



# Accessing your Gmail from outside the district (home)

## Enter your email address and password and click "Sign in"

\* When logging in through google.com you must enter your entire email address (first.last@grandviewc4.net) as opposed to just the username.



The screenshot shows the Gmail sign-in page. At the top left is the Google logo. At the top right, there is a link for "New to Gmail?" and a red button labeled "CREATE AN ACCOUNT". The main heading is "Gmail" in red, followed by the text "Experience the ease and simplicity of Gmail, everywhere you go." Below this are two buttons: "GET IT ON Google play" and "Download on the App Store". In the center is a smartphone displaying the Gmail app interface. To the right of the phone is a sign-in form with a red border. The form has a "Sign in" header and the Google logo. It contains a "Username" field with the text "scott.sisemore@grandviewc4.net", a "Password" field with masked characters, a "Sign in" button, a checked "Stay signed in" checkbox, and a link for "Can't access your account?". Below the phone, there are two sections: "About Gmail - email from Google" and "Bring Gmail to work with Google Apps".

**\*Be sure to log off if you are on a device that others use.**