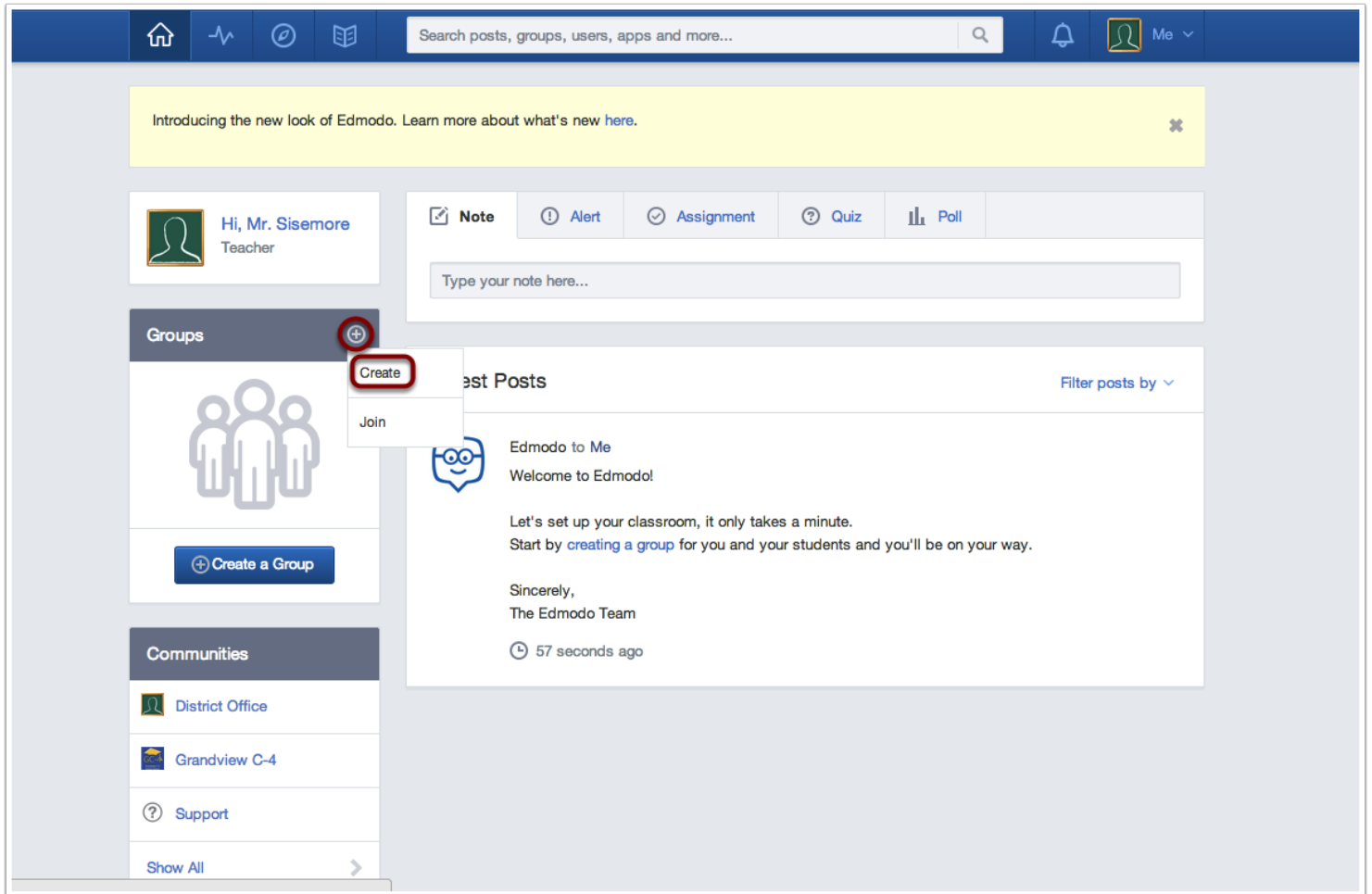


Click the plus icon next to "Groups" and select "Create"

*The process is the same for creating a class for students or a professional development group



Complete the required information

* When creating classes, it is a good idea to include your name and Hr. in the group name. Students will have multiple classes in Edmodo, and this helps them better organize their courses. (Example: Sisemore Hr.2 as opposed to Hr.2 or science).

Note | Alert | Assignment | Quiz

Create Group

Important: [Learn about group management features](#)

Basic | Advanced

Group Name

Grade
[Select a Grade] or Range

Subject Area
[Subject Area]

Cancel or Create

Distribute the generated code to your students or professional development group

*It is highly recommended that you create a separate group for each course you teach. There will be a separate code for each class. Once the code has been distributed and students have joined the class, it is a best practice to reset the code so other students can not be given the code to join the wrong class. You should occasionally verify the members of your course belong there.

The screenshot displays the Edmodo interface for a group named "Test Group". On the left sidebar, there are sections for "Test Group" settings, "Posts", "Folders", "Members" (1), and "Small Groups" with a "Create a Small Group" button. The main area shows a "Note" section with a text input field "Type your note here...". Below this is the "Group Posts" section, which contains a message: "Your classroom is ready for st". To the right of this message are two numbered steps: "1 Invite students this tempo Please not automatic lock 14 day" and "2 Lock the G students hi not to post". The interface includes icons for "Note", "Alert", "Assignment", and "Quiz" at the top, and a "thayef" dropdown menu in the settings area.

Reset or lock group code

The screenshot displays the Edmodo interface for a group named "Test Group". On the left sidebar, the "Test Group" settings are visible, including a "Group Code" field containing "thayef" and a "Join URL" field. A red box highlights the "thayef" code and a "Reset" button. Below this, there are options for "Folders" and "Members" (1 member). The main content area shows a "Note" section with a text input field and a "Group Posts" section. The "Group Posts" section features a message: "Your classroom is ready for students!" followed by two numbered steps: 1. Invite students to join by giving them this **temporary** Group Code: **thayef**. Please note, this code will automatically expire and this group will lock 14 days after group creation. 2. Lock the Group Code once your students have joined and make sure not to post it publicly. The interface also includes a search bar at the top, navigation icons, and a user profile icon.